Project 1: what is technical communication?

To begin to understand technical writing and communication, this first project requires you to create multiple documents that explore key issues in the field. You will practice writing in technical genres and explore different rhetorical, ethical, and technical issues that are common in the workplace. The idea here is to learn about the issues while also learning how to create clear, concise, well-designed documents.

Guidelines.

1. Professional Bio. The user profile is a professional bio that introduces you to me and to your classmates within the context of our technical writing course. Include professional photo. 150-200 words.

2. Three Memos. Next, you will write three 500-word memos that clearly and concisely discuss different aspects of technical communication:
   - one that analyzes job ads in your major/prospective field (rhetorical)
   - one that analyzes a social media policy (ethical)
   - and one that analyzes the design of two résumé templates (technical)

3. Email. Finally, you will write a professional email articulating your understanding of technical writing thus far and what you hope to accomplish in this course (in terms of knowledge and/or specific skills).

You will submit each deliverable in one document—just insert a page break between items. Project 1 is due to Google Classroom by class on Thursday, September 14th.